

Payment Order

Silverton First Baptist Church
229 Westfield St (PO Box 1800)
Silverton, OR 97381
(503) 873-6181

To Financial Assistant

Date:

Please have a check issued payable to:

In the amount of:

Charged to this Account:

See list of Accounts
on reverse side

Description
of Expense:

**** Required for Approval: Attach Copy of Receipt(s) or Invoice ****

(Notes or Special Instructions)

If you want the check mailed, please supply recipient's name and address:

Name

Street or PO #

City, State, Zip

Payment order submitted By:

Authorization for payment is given by:

Date:

(Team Deacon Signature)

(Office Use Only Below)

Form Date: 20240221

Check Issued By:

Check No.

Date:

List of Accounts used for Payment Orders

Leadership Team

5005 Pastor Healthcare
5006 Pastor Expenses
5220 Elder Administrative
5230 Venture Church Network Support
5240 Guest Speaker (Pulpit Supply)
5250 Ministry Development
5260 Training/Conventions/Seminars
5062 Associate Pastor Healthcare

Evangelism Team

5510 Missionary General Support
5520 Missions Misc./Speaker
5530 MOPS Mothers of Preschoolers
5540 Short Term Missions
5550 Special Projects

Worship Ministries Team

6610 A/V Equipment/Supplies
6620 Library
6630 Music
6640 Web Host and Development
6650 Copyright Licenses/Subscriptions

Hospitality Team

9020 Floral/Decorations
9030 Hospitality Room Supplies
9040 Janitorial Supplies
9060 Building/Grounds Maintenance
9070.1 Landscape Maintenance
9070.2 PortaPotty
9070.3 Bottled Water
9070.4 Lawn Care
9070.5 Pest Control

Fellowship Team

6010 Church Campout
6020 Men's Ministry
6030 Women's Ministry
3301 **(Fund)** Women's Ministry Expense
6040 Social Events/Supplies
6050 Ambassadors
6060 Historian Supplies

Compassion Team

6320 Compassion Ministry

Stewardship Team

7020 Insurance
7030 Copy Machine/Printer
7040 Office Supplies
7050 Misc Expenses (e.g. PayPal)
7083.2 Phone Service
7100 Capital Improvements
7160 Payroll Service

Youth Discipleship Team

8010 AWANA
8030 Camp Scholarship
8040 College/Career
8050 General Youth Discipleship
8060 Elementary (Jr. Church & Sunday School)
8070 Middle School Ministry
3141 **(Fund)** Middle School Ministry Expense
8080 Transportation
8090 Nursery
8100 High School Ministry
3131 **(Fund)** High School Ministry Expense
8130 VBS Vacation Bible School