

Payment Order

Silverton First Baptist Church

229 Westfield St (PO Box 1800)

Silverton, OR 97381

(503) 873-6181

To Financial Assistant

Date:

Please have a check issued payable to:

In the amount of:

Charged to this Account:

See list of Accounts
on reverse side

Description
of Expense:

**** Required for Approval: **Attach Copy of Receipt(s) or Invoice** ****

(Notes or Special Instructions)

If you want the check mailed, please supply recipient's name and address:

Name

Street or PO #

City, State, Zip

Payment order submitted By:

Authorization for payment is given by:

Date:

(Team Deacon Signature)

(Office Use Only Below)

Form Date: 20240508 SwB

Check Issued By:

Check No.

Date:

List of Accounts used for Payment Orders

Leadership Team

- 5005 Pastor Healthcare
- 5006 Pastor Expenses
- 5061 Payroll Tax/Workers Comp
- 5062 Associate Pastor Healthcare
- 5065 Associate Pastor Expenses
- 5220 Elder Administrative
- 5230 Venture Church Network Support
- 5240 Guest Speaker (Pulpit Supply)
- 5250 Ministry Development
- 5260 Training/Conventions/Seminars

Evangelism Team

- 3170 *(Fund) Short Term Missions*
- 5510 Missionary General Support
- 5520 Missions Misc./Speaker
- 5530 MOPS Mothers of Preschoolers
- 5550 Special Projects

Fellowship Team

- 6010 Church Campout
- 6020 Men's Ministry
- 6030 Women's Ministry
- 3301 *(Fund) Women's Ministry Expense*
- 6040 Social Events/Supplies
- 6050 Ambassadors
- 6060 Historian Supplies

Worship Ministries Team

- 6610 A/V Equipment/Supplies
- 6620 Library
- 6630 Music
- 6640 Web Host and Development
- 6650 Copyright Licenses/Subscriptions

Compassion Team

- 6320 Compassion Ministry

Stewardship Team

- 7020 Insurance
- 7030 Copy Machine/Printer
- 7040 Office Supplies
- 7050 Misc Expenses (e.g. PayPal)
- 7083.1 Broadband Cable
- 7083.2 Phone Service
- 7100 Capital Improvements
- 7160 Payroll Services

Youth Discipleship Team

- 8010 AWANA
- 8030 Camp Scholarship
- 8040 College/Career
- 8050 General Youth Discipleship
- 8060 Elementary (Jr. Church & Sunday School)
- 8070 Middle School Ministry
- 8080 Transportation
- 8090 Nursery
- 8100 High School Ministry
- 8130 VBS Vacation Bible School

Hospitality Team

- 9020 Floral/Decorations
- 9030 Hospitality Room Supplies
- 9040 Janitorial Supplies
- 9060 Building/Grounds Maintenance
- 9070.1 Landscape Maintenance
- 9070.2 PortaPotty
- 9070.3 Bottled Water
- 9070.4 Lawn Care
- 9070.5 Pest Control